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COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE MEETING

30 June 2008

A meeting of the **CPP MANAGEMENT COMMITTEE** will be held in the **BOARD ROOM, HIE OFFICES, LOCHGILPHEAD** on **WEDNESDAY, 9 JULY 2008** at **10:00 AM**.

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AGENDA

1. **WELCOME/APOLOGIES**
2. **MINUTES OF PREVIOUS MEETING**
Community Planning Management Committee 14 May 2008 (Pages 1 - 8)
3. **MATTERS ARISING**
Minute of Management Committee Meeting 14 May 2008
Agenda Item 8 – Clarity of last line on report – Eileen Wilson
4. **ANNUAL REPORT - EILEEN WILSON (TO FOLLOW)**
5. **PARTNERSHIP REVIEW - EILEEN WILSON**
Themed meeting schedule and Communication Strategy (Pages 9 - 16)
6. **FAIRER SCOTLAND FUND AND THE VOLUNTARY SECTOR -
STRENGTHENING THE THIRD SECTOR**
Margaret Fyfe (Pages 17 - 20)
7. **LOCAL COMMUNITY PLANNING**
Martin Turnbull (Pages 21 - 22)
8. **SINGLE OUTCOME AGREEMENT UPDATE**
Verbal Update by Brian Barker
9. **FUNDING**
 - (a) European Funding Update
 - (b) CPP European Funding Package for Approval (Pages 23 - 24)
10. **PARTNERSHIP FEEDBACK**
 - (a) Young Scot/Dialogue Youth/Youth Focus (Pages 25 - 26)
 - (b) Enterprise Company Changes - Joint Presentation from Highland and Islands Enterprise and Scottish Enterprise
11. **REVISED MEETING SCHEDULE**
Attached (Pages 27 - 28)

12. AOCB

13. DATE OF NEXT MEETING: 3 SEPTEMBER 2008 AT SCOTTISH NATURAL HERITAGE OFFICES, LOCHGILPHEAD

Note: The Funding Hub will follow on from this meeting.

**MINUTES of MEETING of COMMUNITY PLANNING MANAGEMENT
COMMITTEE**

**held in Oban Fire Station on Wednesday,
14 May 2008**

Present::

Raymond Park	Strathclyde Police (chair)
Eileen Wilson	Argyll and Bute Council
Bernadette Quinn	Argyll and Bute Council
Peter Wotherspoon	I@tE – Jura
Gordon Anderson	Strathclyde Police
David Dowie	Scottish Government Housing Investment
Margaret Fyfe	Argyll and Bute Council
Hughie Donaldson	Iomairt oigan Oir
Andrew Campbell	Scottish Natural Heritage
Sue Gledhill	Highlands and Islands Enterprise
Brian Barker	Argyll and Bute Council
James McLellan	Argyll and Bute Council
Malcolm MacFadyen	Argyll and Bute Council
Geoff Calvert	Strathclyde Fire and Rescue
Colin Campbell	Argyll CVS
Derek Leslie	Argyll and Bute CHP
Glenn Heritage	Argyll and Bute Volunteer Centre
Ann Campbell	NHS Highland
Nicola Welsh	Association of Argyll and Bute Community Councils

In attendance:

Sonya Thomas	Argyll and Bute Council
Gary Devlin	Grant Thornton

Apologies:

Elaine Garman	NHS Highland
Alan Murray	SPT
Douglas Cowan	HIE
Kevin O'Hare	Scottish Water
David Price	ACVS
Bill Dundas	SERPID
Alex Taylor	Argyll and Bute Council
Jane Fowler	Argyll and Bute Council
Dave Duthie	HiTrans
David Penman	Strathclyde Fire and Rescue
Alison Bennett	Scottish Enterprise

ITEM	DETAIL	ACTION
1.	<p>WELCOME</p> <p>Raymond Park welcomed everyone to the meeting and apologies were noted. The Partnership acknowledged Derek Leslie from Argyll and Bute Community Health Partnership and thanked Oban Fire Station for the use of their Board Room.</p>	
2.	<p>MINUTES OF PREVIOUS MANAGEMENT COMMITTEE MEETING HELD ON 19TH MARCH 2008</p> <p>Ag Item 5a) Chris Carr, Argyll and Bute Council is the contact person for Hexagon. Chris.carr@argyll-bute.gov.uk</p> <p>Ag Item 5b) Communities Scotland – now Scottish Government Housing Investment – will continue to attend and support the Community Planning Partnership and will continue to have a strong role in the Housing and Communities Group.</p> <p>Ag Item 6 Action Point 2 – communication strategy development will be carried forward.</p> <p>Ag Item 8 Small Practice Research Project to be invited to attend the September Management Committee meeting to provide an update.</p> <p>Action Point – Eileen Wilson to contact Stephen Whiston to arrange update.</p> <p>Ag Item 10 Partnership Communications</p> <p>Action Points</p> <p>a) Communication Strategy is on the agenda for July 9th Management Committee meeting</p> <p>b) The Leader of the Council to meet with various CVS officers on 21st May. Will report back regarding a co-ordinated approach with the Voluntary Sector and Fairer Scotland Fund</p>	<p>Eileen Wilson</p> <p>Eileen Wilson</p> <p>Margaret Fyfe</p>
3.	<p>MATTERS ARISING</p> <p>No matters arising.</p>	

4.	<p>LOCAL COMMUNITY PLANNING - Sustainability Workshops</p> <p>Under the changes due to the development of the Fairer Argyll and Bute plan and the Single Outcome Agreement, this will now become more integrated with Community Learning and Regeneration. As Community Learning and Regeneration have established structures in other areas this will aid the roll-out. There may now be opportunities to look at match funding from Europe, but with the focus still on Bute and Cowal during the first transitional year. There will then be the opportunity of developing a more structured and co-ordinated approach throughout Argyll and Bute over the next three years.</p> <p>Following discussions between Brian Barker and Stephen Whiston there may also be scope to develop Local Community Planning to incorporate the public engagement activities of the Community Health Partnership</p> <p>At a local level Jura was highlighted as a model of Community Planning where there have been some positive achievements. The focus now is to develop stronger strategic links.</p> <p>Action Point Report back on how Community Planning is developing locally. Agenda Item for July 9th Management Committee Meeting.</p>	Eileen Wilson Margaret Fyfe
5.	<p>ACTION PLAN UP-DATE</p> <p>The information from the Action Plan up-date is required for the Annual Report and helps to identify gaps. This will all link into the Communication Strategy. Eileen Wilson will work with a smaller group to analyse and collate the information. Replies are still welcome.</p> <p>Action Points</p> <ul style="list-style-type: none"> a) Take forward with a smaller group b) Item on the Agenda for 4th July Full Partnership Meeting 	Eileen Wilson Brian Barker
6.	<p>SINGLE OUTCOME AGREEMENT UPDATE</p> <p>Feedback received from the Scottish Government has been very positive. Brian Barker tabled a paper illustrating the areas where we are looking for support from the Scottish Government. Can Partners' feedback to Brian Barker any significant points they would like to make. Brian will look at the "risk" elements of each point. The intention is to have the final version ready by the end of June for signing off by the Council on 26th June 2008.</p>	

	<p>It was noted that this is a useful device that all Partners can use when communicating with the Scottish Government and will illustrate consistency within the Partnership.</p> <p>Action Points</p> <p>a) Partners to reply to Brian Barker by 20th May 2008</p> <p>b) Agree to sign off the document</p>	<p>All Partners Brian Barker</p>
7.	<p>FAIRER ARGYLL AND BUTE PLAN UP DATE</p> <p>The FAB plan had also received very positive feedback from the Scottish Government.</p> <p>The focus at present is on activities that are funded by the Fairer Scotland Fund, but shortly we will need to focus on the longer term and how we can work together to integrate and engage health, equalities and communities through one plan not several, and develop elements from the Joint Health Improvement Plan into the FAB plan.</p> <p>There is a facilitated Health and Wellbeing Development Day on 2nd June 2008 which will further influence the development of the FAB plan.</p> <p>The group working on the FAB plan has identified different stake holder groups, Margaret Fyfe is the link to these.</p> <p>Action Points</p> <p>a) Margaret Fyfe to circulate notes of FAB meetings to Partners</p> <p>b) Third Sector to feed information through to Margaret Fyfe.</p>	<p>Margaret Fyfe</p> <p>Third Sector Partners</p>
8.	<p>PARTNERSHIP FEEDBACK</p> <p>a) <u>Young Scot/Dialogue Youth/Youth Focus</u> Report noted.</p> <p>The Partners look forward to feedback from the Youth Focus meeting in June where young people will be looking at Community Planning and other issues important to them.</p> <p>Two young people, supported by Roanna Taylor will attend the Full Partnership meeting on the 4th July to add input to the Partnership. A discussion followed on how the Community Planning Partnership was trying to widen the discussion groups to provide better two way feedback.</p> <p>Action Points</p> <p>a) Eileen Wilson to obtain clarity on the last line of the report</p> <p>b) Roanna Taylor to produce brief report for July 9th Management Committee Meeting</p> <p>b) <u>Enterprise Company Changes</u> Acknowledged the letters from Scottish Enterprise</p>	<p>Eileen Wilson</p> <p>Roanna Taylor</p>

	<p>and Skills Development Scotland. Agreed to welcome them as full partners.</p> <p>Sue Gledhill gave a verbal update on HIE as they are still waiting for their operational plan to be signed off. Both Enterprise Companies have been invited to give a presentation to the Full Partnership on the 4th July 2008 and for a discussion document from the Enterprise Companies to be considered on future engagement with the private sector.</p> <p>Action Points</p> <p>a) Cllr Dick Walsh to contact Scottish Enterprise and Skills Development Scotland and formally invite them to the 4th July Full Partnership Meeting</p> <p>b) Jane Fowler to give a presentation on the Business Gateway if clarity from the Scottish Government is received.</p> <p>c) <u>Skills Development Scotland</u> Agreed to welcome as a full Partner.</p> <p>d) <u>Initiative at the Edge</u> Jura The updates from the island of Jura were noted. The report was talked through by Peter Wotherspoon. Initiative at the Edge is continuing to develop with a growing population in the mid-age range with families on Jura. Waiting for a response on Lottery funding to enable the Antlers Café to be taken forward. A three year funding programme is in place for the Jura Ferry project, after which time it is expected the project will be self supporting.</p> <p>Eleven Local Development Officer's have met in Inverness and they will support Community Planning.</p> <p>Action point – report noted</p>	<p>Cllr Dick Walsh</p> <p>Jane Fowler</p>
<p>9.</p>	<p>PARTNERSHIP REVIEW and DATABASE</p> <p>The information from the Partnership Review forms is currently being entered into a database and reviewed.</p> <p>Two main issues have so far come to light.</p> <p>a) major organisations have assumed involvement at a Management level.</p> <p>b) whether the Management Committee should adopt a more thematic approach to the meetings.</p> <p>A priority will be to make sure that the people we have on the Management Committee can make decisions for the organisations they represent, but be aware that if an organisation is not eligible</p>	

	<p>then they do not become de-motivated. They will still need to feel they can engage and contribute. Consideration must be given to what the mechanism will be for this. Furthermore the Action Plan should be central to the outcome of the review and link into the Scottish Government's objectives.</p> <p>Action Points</p> <ul style="list-style-type: none"> a) Eileen Wilson to develop a smaller working group and contact Partners for suggestions. b) Item on agenda for next Management Committee Meeting 	Eileen Wilson
10.	<p>CITIZENS PANEL</p> <p>The contact person for Hexagon is Chris Carr, Argyll and Bute Council chris.carr@argyll-bute.gov.uk. Eileen Wilson will contact Partners with a list of questions for them to consider their organisations' usage of the Citizen's Panel over the longer term, which in turn will enable Hexagon to make suggestions and refinements.</p> <p>Action point Eileen Wilson to contact Partners.</p>	Eileen Wilson
11.	<p>COMMUNICATION STRATEGY</p> <p>Agreed to carry the item forward to the next Management Committee meeting.</p> <p>Action point Item on agenda for next Management Committee meeting</p>	Eileen Wilson
12.	<p>SCOTLAND'S CLIMATE CHANGE DECLARATION FOR ARGYLL AND BUTE</p> <p>It was recommended that the Community Planning Partnership sign up and commit to the Climate Change Declaration. Partners were asked to share their good practice on combating climate change by contacting stephen.colligan@argyll-bute.gov.uk who will collate the information and report back to the Management Committee on 3rd September.</p> <p>Action points</p> <ul style="list-style-type: none"> a) Agree to sign up to the Climate Change Declaration b) Stephen Colligan, Argyll and Bute Council to report back to the Management Committee on 3rd September 	All Partners Stephen Colligan

13.	<p>POPULATION GROWTH – ENCOMPASSING INWARD MIGRATION</p> <p>Different areas are experiencing different variations in migration, both increases and decreases, with different factors affecting this. As yet there is no specific recommendation as to which area to focus on, but it was noted that many of the issues mirror issues raised by other groups i.e. Dialogue Youth – housing and employment. Partners have to help identify and prioritise areas for action, asking ourselves if we have done enough for our existing migrants, if not, what improvements can be made, investment in infrastructure could help inward migration and there may be potential in the future from the Land Bank Fund for housing.</p> <p>It is also important to differentiate between recruitment and retention, as they are different issues and require different strategies. i.e. the new Campbeltown Police Station, which it is hoped will encourage retention.</p> <p>If Partners could forward suggestions or filters then this would be welcome. HIE will lead with support from Brian Barker and Andrew Campbell, this is due to possible operational changes at HIE which may come about when the plan is signed off.</p> <p>Action points</p> <ul style="list-style-type: none"> a) Partners to feedback to Sue Gledhill, HIE b) Volunteer Centre to forward the data from the Youth Transport Project. c) Agenda item for 3rd September Management Committee meeting 	All Partners Sue Gledhill Glen Heritage
14.	<p>AOCB</p> <p>As this was James McLellan's Last Community Planning Partnership meeting Andrew Campbell, on behalf of the Community Planning Partnership Management Committee warmly thanked James McLellan for his contribution to Community Planning over the years and the support he has shown to individuals and organisations alike. James thanked Andrew and wished everyone success for the future.</p>	
15.	<p>DATE OF NEXT MEETING</p> <p>9th July at 10.00 am in the Board Room, HIE Offices, Lochgilphead</p>	

The Funding Hub meeting followed on from this.

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Argyll and Bute Community Planning Partnership**Management Committee**
9th July 2008argyll and bute
communityplanningpartnership

PARTNERSHIP REVIEW

1. SUMMARY

- 1.1** This report outlines the review undertaken into the structure of the Argyll and Bute CPP, and in particular governance, representation and communication issues. It introduces the recommendations of the review group.

2. BACKGROUND

- 2.1** The partnership review began in Autumn 2007 when a review pro-forma was sent to all the CPP partners. Reasons for the review:

- Current structures have been in place now for over 4 years
- Structures have not been addressed in light of the new Community Plan (2007-2017)
- Structures must be fit for purpose and take into light the development of the SOA
- The position of Community Planning is imperative for delivering on Scottish Government National targets and priorities
- There is a lack of clarity as to the roles and responsibilities of partners

Key questions considered by review group

- Are existing structures fit for purpose and able to monitor the Community Plan and the Single Outcome Agreement?
- What is the perception of partners' participation?

- 2.2** The initial review sought information on who attended meetings, what their roles were, contact details, financial and in kind contributions, facilities available and geographical areas covered.

3. FINDINGS

- 3.1** Of the 32 current partners 19 pro-forma's were returned.
- 3.2** The review directly and indirectly identified a number of key issues that the review group felt directly impacted on the effectiveness of

the partnership.

- The lack of clarity and/or guidance in individual and organisational roles (particularly with membership of the management Committee) The current membership of the MC has not been formalised and many partners are there with no clear remit for representation
- The lack of any formal agreement as to the level of financial support sought from individual organisations
- The need to look critically at monitoring and evaluation procedures (possible use of ABC Pyramid System)
- More clarity is needed when short life working groups are formed. (purpose, aim and intended outcomes)
- The need for more formal arrangements to enable effective co-ordinated discussion and planning.
- The need to review existing protocols
- The large board membership makes decision making cumbersome and often allows for non-strategic, parochial issues to take over the discussion.

3.3 On a positive note

- Partners are keen to participate and contribute to the process
- Increased pressure on CPP's is acknowledged by partners

4. GOVERNANCE and REPRESENTATION

4.1 The aim of the restructuring of governance is to:

- streamline decision making
- ensure representation from all partners (through participation in Full Partnership or Management Committee)
- drive forward the delivery of the Community Plan through Partnership activity, both at CPP and other strategic partnerships.

4.2 The current structure consists of a Management Group meeting six times a year and a Full Partnership which meets three times a year.

Management Committee - currently consists of up to 25 partners with no clear remit to represent other partners or to gather and disseminate information relevant to delivering on the Community Plan.

Full Partnership – the opportunity for all CPP partners to meet, network and contribute to the CP process.

4.3 Management Committee – The Management Committee should

consist of partners who will all have:

- clear understanding of roles and expectations
- communication procedures to ensure information is travelling in both directions within organisations
- where a number of organisations are being represented by one person they must be able to demonstrate that the other organisations have been consulted and are able to feed back to CPP through that representative.
- All those sitting round the table must have influence in other strategic partnerships and be able to demonstrate that.

4.4 Participation at Management Committee (see attached table)

All those sitting round the table should:

- Have a clear understanding of Community Planning
- Have been formally elected to represent the organisation or groups of organisations
- Be able to demonstrate how they gather and disseminate relevant information to and from the CPP
- Be able to commit time and resources to participating in time bound groups delivering on specific outcomes

4.5 There needs to be effective engagement of communities at an appropriate level ensuring decisions are made through a democratic process. Those partners sitting on the Management Committee need to look at the roles of the following:

- Community Reps (Supported by Community Learning and regeneration)
- Community Councils
- 3rd Sector links
- Local Community Planning structures

4.6 A smaller Management Committee should be able to co-opt members to:

- Offer expert representation when required
- Connect with local community planning and community representation when required

5. COMMUNICATION

5.1 Key communications issues to be resolved

- Communication within organisations
- Communication between organisations
- Communication with other strategic partnerships

5.2 Communication within organisations. Partners must demonstrate

that there are clear procedures/protocols in place to ensure that community planning is embraced within partner organisations.

- 5.3** Communication between partners and partnerships must be clear and robust. Where a partner is representing a family or group of partners there must be agreed mechanisms to ensure that information is gathered and disseminated. This should be agreed between organisations and communicated to the management Committee.
- 5.4** Communication with other strategic partnerships is essential to ensure delivery on the Community Plan and the SOA.

6. OPPORTUNITIES

- 6.1** The Single Outcome Agreement supporting the community planning approach enables us to look at short and mid term outcomes. A more focused and manageable management committee will enable us to report on progress.
- 6.2** More funding streams re being allocated through Community Planning and a more focused management committee will ensure that allocations are made in line with the Community Plan and the SOA

7. CONCLUSIONS

- 7.1** The CPP Review Group has considered the findings of the review and agree that some restructuring is essential for the future effectiveness of Community Planning in Argyll and Bute. The attached table details further the composition of the new management Committee.
- 7.2** The CPP needs to support the new governance arrangements in order to implement the Community Plan and oversee the SOA.
- 7.3** This report assumes that partner organisations continue to be responsible for service strategy and operational performance although it is hoped that the latter would be designed in such a way that information can be easily shared.
- 7.4** A robust partnership agreement and/or terms of reference should be developed to ensure full participation in this new, streamlined structure.

9. RECOMMENDATIONS

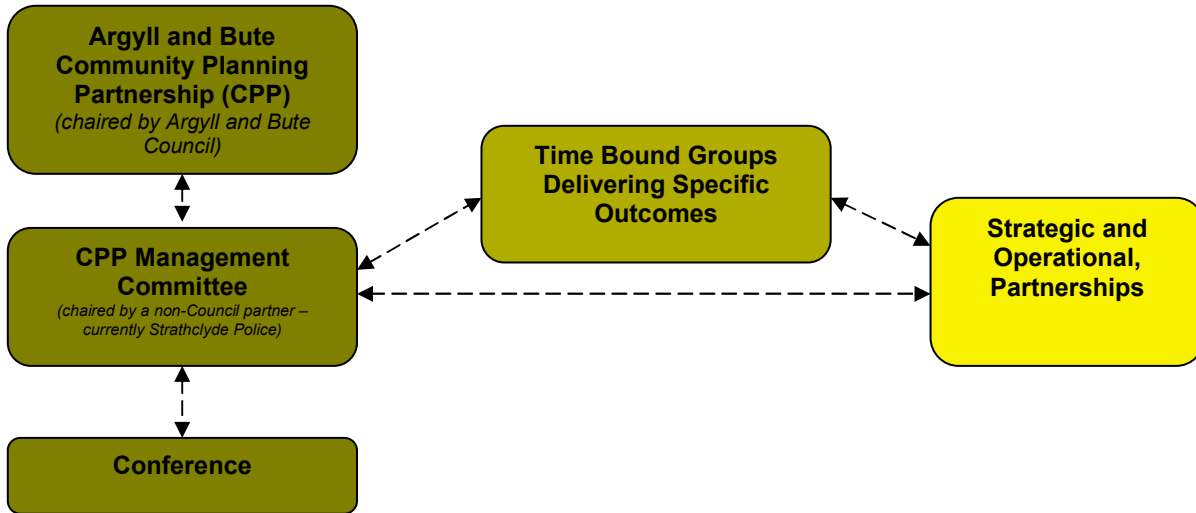
- 9.1** The Review Group seek support from the partnership to implement

the changes outlined above.

For further information contact: Eileen Wilson
Community Planning Manager
eileen.wilson@argyll-bute.gov.uk

Telephone 01436 671356

Argyll and Bute CPP



The table below showing the proposed restructuring of the CPP management committee has been developed to address the issues in the above report but also to enable the CPP to link to outcomes in the SOA. Transport and housing are high level priorities of the SOA , existing partners and associated organisations have been given particular consideration when developing this proposal.

CPP Partners	For Info/Full Partnership	Management Committee
Argyll and Bute Council	Sally Reid Brian Barker Dick Walsh Eileen Wilson	James McClellan Brian Barker Eileen Wilson
Strathclyde Police	Raymond Park Gordon Anderson Mitch Roger	Raymond Park
Strathclyde Fire and Rescue	Geoff Calvert John Ironside Gemma Sim David Penman Verina Lister	Geoff Calvert
NHS Highland (AB CHP)	Derek Leslie Elaine Garman Roger Gibbins	Derek Leslie

	Elaine Mead Moira Paton	
Economic Development		
Highlands and Islands Enterprise	Douglas Cowan Sue Gledhill	Douglas Cowan or Sue Gledhill
Scottish Enterprise	Alison Bennett Neil Frances	
Skills Development Scotland	Donald Henderson Elizabeth Watson	
Initiative at the Edge	Hugh Donaldson Deborah Bryce Peter Wotherspoon Emma Grant	
3rd Sector		
Argyll CVS	David Price Eileen McCrory Maryanne Stewart	3rd Sector representative
Islay and Jura CVS	John Davidson Ann Pilley	
Bute Community Links	Jim Clinton	
Argyll and Bute Volunteer Centre	Glenn Heritage Eleanor MacKinnon	
MICT	James Hilder	
Association of Argyll and Bute Community Councils	Geoffrey Page Nicola Welsh	
ABSEN	Mike Geraghty	
Housing		
Fyne Homes	Alan McDougal Peter McDonald	RSL's representative
ACHA	Alistair MacGregor Gillian McInnes	
West Highland HA	Gordon Cameron Lesley	
Dunbritton HA	Morven Short	
Scottish Government +		
SERPID	Bill Dundas	Andrew Campbell or Bill Dundas David Dowie
SEPA	Jim Frame	
Scottish Natural Heritage	Andrew Campbell Angus Laing Gavin Smith	
Crofters Commission	Nick Reiter	
Forestry Commission	Keith Miller Colin Hossack Gordon Donaldson Keith Wishart Nick Purdy Stuart Chalmers	
Communities Scotland	David Balharry	

	David Dowie Janet Crook Stephen Youd	
Transport		
HiTrans	Dave Duthie	Dave Duthie or Allan Murray (Blair Fletcher) (<i>Citylink, WCM, Scotrail</i>)
SPT	Alan Murray Gordon MacLellan	
Cal Mac	Fay Harris Lawrie Sinclair	
Misc.		
Scottish Water	Kevin O'Hare Alan Steele Jane McKenzie	The Management Committee will consider how best to ensure these partners are linked and there is appropriate and adequate communication in both directions.
M.O.D.	Alan Cummings	
Loch Lomond and the Trossachs National Park	Lesley Campbell Susan Brooks Hannah Dineen Tracey Peedle	
Job Centre +	John Reid	

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**Argyll and Bute Community Planning
Partnership**

**Management Committee
9th July 2008**



Strengthening the Third Sector

1. SUMMARY

- 1.1** This report updates the CPP on the developments to strengthen the Third Sector in Argyll & Bute.

2. RECOMMENDATIONS

- 2.1** Note the situation and monitor progress of the Third Sector Steering Group
- 2.2** Note work with Third Sector in tandem with this development – Fairer Argyll and Bute Plan, and “Harnessing the Potential of the Third Sector” Demonstration Project.
- 2.3** Consider inviting representatives from the Third Sector Steering Group to a future meeting to discuss their proposals.

3. BACKGROUND

- 3.1** Council Leader and Chair of the Community Planning Partnership, Dick Walsh invited staff and Board representatives from the umbrella organisations of the Third Sector to a meeting on 21 May 2008 to discuss opportunities for development. In attendance were the 3 Councils for Voluntary Service (CVS), Argyll & Bute Volunteer Centre (ABVC), and Argyll & Bute Social Enterprise Network (ABSEN), as well as Mull & Iona Community trust (MICT) as a sub-contractor to provide CVS services. Also presenting at the meeting were Scottish Government Third Sector Division and the Scottish Council for Voluntary Organisations (SCVO). It was clear that national and local government bodies were all looking for the same outcomes.
- 3.2** The aim of the meeting was to strengthen the Third Sector and identify how it can best be involved in community planning processes, both locally and strategically. This was seen as the start of a process of identifying ways to improve the working together of Third Sector organisations in Argyll & Bute.

- 3.3** The objectives set are to develop:
- More active third sector, supporting more community activity
 - Better quality support for third sector organisations across the whole of Argyll and Bute
 - Equitable access to support for all communities in Argyll and Bute
 - A clear voice advocating the interests of the third sector in Argyll and Bute locally and nationally
 - Stronger and more active social enterprises winning contracts to provide services
- 3.4** The Third Sector was challenged to come up with a new plan to meet these objectives, with financial support from the Fairer Scotland Fund from 2009 – 2011, and thereafter, potentially, from the Council's block allocation.
- 3.5** Those present agreed to further consult with the sector on 6 June following the Volunteer Awards in Oban. Scottish Government, SCVO and the Council all gave presentations and assisted at workshops.
- 3.6** At this event, ideas were gathered in workshops facilitated by the Third Sector and partners, and a Third Sector Steering Group was established. This group had its first meeting on 17 June.
- 3.7** The timescale for developments are as follows:
- End of September – options presented by the third sector organisations to CPP
 - End of October – final draft of Fairer Argyll and Bute Plan agreed
 - November – agreement by Argyll and Bute Council and Argyll and Bute CPP
 - February 2009 – Council budget decision
 - April 2009 – chosen option enacted

4. CONCLUSION

- 4.1** The Third Sector Steering Group has a major task to complete in a very short timescale, the outcome of which is crucial to the future of a thriving and equitable Third Sector across Argyll & Bute.

For further information contact: Margaret Fyfe
margaret.fyfe@argyll-bute.gov.uk
Telephone 01369 703214

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**Argyll and Bute Community Planning
Partnership****Management Committee
9th July 2008**argyll and bute
communityplanningpartnership

1. SUMMARY

1.1 This reports sets out a proposal to further enhance community engagement in the former Community Planning pilot area of Bute and Cowal and develop a model of localised community engagement, which if successful, could be replicated in other areas of Argyll and Bute.

2. RECOMMENDATIONS

2.1 The remaining members of the Bute and Cowal Community Planning pilot group continue as a working group to develop this proposal.

2.2 Two consultation events are held annually to bring together members of the public to discuss and air their views on local issues. The events will be structured to illicit consensus views on specific themes.

3. BACKGROUND

3.1 A pilot Community Planning project was established four years ago in Bute and Cowal which met with limited success.

3.2 An evaluation of the pilot agreed a new set of objectives for the Area Partnership which are:

- To broaden community involvement
- To have a local influence on service provision
- To identify areas of concern and address these via CPP partners

3.3 Community involvement has been encouraged through the local seminar held in Strachur Village Hall in December 2006 and the Biennial Community Planning Conference held on Bute in June 2007.

3.4 Discussions amongst the Bute and Cowal Community Planning pilot group have suggested that although the conference/seminar

model has a valuable role to play there is scope for more localised less formal models of community engagement.

- 3.5** This proposal consists of a twice yearly focus group featuring a representative grouping of members of the public from Bute and Cowal taking part in a debating event based loosely on the format utilised by the television programmes "One hundred Scottish Women/Men."
- 3.6** Each event will incorporate inputs from alternative viewpoints on key issues/themes following which, there will be an open questions and answers session and each issue will conclude with a vote on a question relevant to the issue/theme.. Three or four subjects will be covered at each event.

4. CONCLUSION

- 4.1** To effectively broaden community involvement a range of differing methods and models will require to be utilised.
- 4.2** This proposal is intended to complement existing structures and events - not to replace them.
- 4.3** With further refinement, by the Bute and Cowal Community Planning pilot group, this proposal has the potential to stimulate community engagement, encourage discussion regarding issues in Bute and Cowal and raise awareness of Community Planning in the local community.

For further information contact: Martin Turnbull
Area Community Learning and
Regeneration Manager.
Bute and Cowal

Telephone 01369 704669

CPP PACKAGE FOR EUROPEAN FUNDING

1. SUMMARY

- 1.1** This report updates the Management Committee on the progress of the Community Planning Partnership European Funding Package. It also seeks the formal approval of the ESF Element of the Package from the Management Committee.

2. RECOMMENDATIONS

- 2.1** That the Management Committee notes the terms of this report, and more specifically;
- 2.2** That the Management Committee formally approves the ESF Element of the Community Planning Partnership European Funding Package.

3. BACKGROUND

- 3.1** As reported previously, Community Planning Partnerships across the Highlands and Islands have been invited to prepare an integrated package of projects for European Structural Funds assistance.
- 3.2** £11 million has been made available across the Highlands and Islands to support the CPP European Funding Packages which will be allocated on a competitive basis.
- 3.3** The money to support the CPP European Funding Package will be drawn from the following sources of European Structural Funds:
- European Regional Development Fund (ERDF) Priority 3 – Enhancing peripheral and fragile communities, and;
 - European Social Fund (ESF) Priority 1 – Increasing the workforce.
- 3.4** Although the Management Committee should note that as a result of the integrated approach to the development of the ESF Element of the Package it has been agreed by the Highlands and Islands Partnership Programme (HIPP) that the Package can draw funds from all 3 Priorities of the ESF.
- 3.5** This means that in addition to ESF Priority 1 the Package is able to draw funds from ESF Priority 2 – Investing in the workforce and ESF Priority 3 - Improving access to lifelong learning.
- 3.5** As the Management Committee will be aware after holding an information seminar about the CPP European Funding Package a steering group was set up to develop the Package. This group

has met seven times and has been developing the Package in accordance with the integrated theme of creating a Robust and Dynamic Economy in Argyll and Bute which is drawn from the Vibrant Communities vision of the CPP Action Plan.

- 3.6 In developing the CPP European Funding Package the steering group has separated the ESF Element of the Package from the ERDF Element. This decision was taken after it became apparent during the project mapping exercise that the ERDF projects needed more time to develop and meet the basic criteria of statutory permissions and match funding.
- 3.7 This means that the ESF Element of the Package will be submitted to HIPP on 11 July 2008 for approval and the ERDF element will be submitted in October 2008.
- 3.8 It should be noted by the Management Committee that the Argyll and Bute ESF Element of the CPP European Funding Package is the only CPP Package from across the Highlands and Islands being submitted to HIPP in the July round.

4 APPROVAL BY THE MANAGEMENT COMMITTEE OF THE ESF ELEMENT OF THE CPP EUROPEAN FUNDING PACKAGE

- 4.1 The Management Committee is being asked to formally approve the ESF Element of the CPP European Funding Package prior to its submission to HIPP.
- 4.2 The ESF Element of the Package was circulated to the Management Committee on 2 July 2008 for consideration and comment.
- 4.3 The ESF Element of the CPP European Funding Package and is tabled today for your formal approval.

5 ERDF ELEMENT OF THE CPP EUROPEAN FUNDING PACKAGE

- 5.1 Progress with the ERDF Element of the Package will resume after the submission of the ESF Element of the Package.
- 5.2 It has been recognised that the composition of the steering group may change given that the focus of the group will be on developing the ERDF Element of the Package.

CONCLUSION

- 6.1 This report updates the Management Committee on the progress of the Community Planning Partnership European Funding Package. It also seeks the formal approval of the ESF Element of the Package from the Management Committee.

For further information contact: Jane Fowler or Shona Strachan

Telephone 01700 502252

Argyll and Bute Community Planning Partnership

1. SUMMARY

- 1.1** The first Youth Focus meeting took place in the council chambers, Kilmory on Tuesday 17th June. 30 Young people from four areas of Argyll and Bute attended either through the Youth Forum, Pupil School Councils, the HELP project, SYP or Young Scot.

The meeting; chaired by Andrew Lochrie, chair of the Argyll and Bute Youth Forum, was opened by councillor Dick Walsh with a few words on the importance of involving young people in Community Planning, followed by Eileen Wilson, Community Planning Manager who discussed Community Planning, what it means and how it affects young people.

Young People from Argyll and Bute Youth Forum and MAKI Youth forum made presentations on the work they have been doing over the last year and invited other young people to join the Youth Forum.

The young people then went on to do an exercise to look at what they wanted to achieve from the Youth Focus meetings. The top three were to have fun, get their voices heard and to make things happen. They also looked at how best to promote the group to other young people by designing a poster or leaflet.

The meeting concluded with a review of the Youth Work Plan. The consultation was revisited to see if the questions were still relevant and would be answered in the same way. A selection of questions was asked with the majority showing the same results as the consultation done the previous year.

2. RECOMMENDATIONS

- 2.1** It was recognised that more work needs to be done in local areas in preparation for Youth Focus meetings to make them as productive as possible as they are to be held three times a year.

Two young people volunteered to attend the full Community Planning Partnership in July and feed back to local forums and the next Youth Focus meeting. Roanna Taylor will meet with them

prior to the meeting to prepare them and to discuss their input.

It was also pointed out that we will have to continue to get a wide representation of young people to attend future Youth Focus meetings. It is planned to use the posters and leaflet designed at the meeting to do this.

3. CONCLUSION

3.1 The first Youth Focus meeting was well attended by a wide representation of young people from a large geographic area, although work needs to continue to build on this. The Young people concluded that the meeting was a success and they gained a lot from attending.

For further information contact: Roanna Taylor

Telephone: 01546 600035

CPP 2008 Meeting Schedule – all meetings to start at 10.00 am

Full partnership meetings

Meeting 14th March – Council Chambers

Meeting 4th July – Council Chambers

Meeting 28th November – Council Chambers

Management Committee

Meeting 6th February – Aros - Lochgilphead

Meeting 19th March – AIE - Lochgilphead

Meeting 14th May – Oban Fire Station

Meeting 9th July – AIE - Lochgilphead

Meeting 3rd September – SNH - Lochgilphead

Meeting 29th October – Oban Fire Station

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